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Chain-of-Custody

Laboratory ID: _____

CONTACT INFORMATION				PROJECT INFORMATION			
Company:			Tel :	Project ID:			PO NO:
Address:			Fax:	Date Sampled: / /		Fax report () Email report ()	
Contact:		Cell:	Email:		Billing Address:		

Sample ID	Sample Type ¹ or air sampler used	Volume ² or Area (as applicable)	Turn Around Time ³					Analysis Requested <small>(Please use Lab codes or specify your request)</small>	Sample Location	Special Instructions & Comments ⁴
			ST D	S D	24 hr	48 hr	W H			
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										

Turn Around Time Codes (TAT)				Lab analytical services codes		Lab analytical codes: EPA-Licensed QPCR	
STD	Standard (Default)			FC100	Fungi culturable ID (A), (incl. Asp. Speciation)	PCR01.36	EPA mold panel (36 species)
SD	Same Day (+100%)			FC101	Fungi culturable ID (A), full speciation.	PCR02.31	Broad indoor mold panel (31 species)
24hr	24 Hours (+ 50%)			FC105.1	Fungi culturable ID (B,D,S,L), one medium used.	PCR03.23	23 species associated with water-damage environments.
48hr	48 Hours (+ 25%)			FC105.2	Fungi culturable ID (B,D,S,L), two media/or temp used.	PCR04.15	Budget 15 mold panel.
WH	Weekend/Holiday (+200%)			FC105.3	Fungi culturable ID (B,D,S,L), three media used.	PCR05.8	8 signature fungal panel.
Sample Type Codes				FC106	Fungi culturable ID (B,D,S,L), full speciation.	PCR06.4	Cost effective mold panel (4 species).
B	Bulk	D	Dust	FS110	Fungal ID/Spore trap (Total spore counts, 100% reading)	PCR07.8	8 common Aspergillus panel.
S	Swab/wipe	L	Liquid/fluid	FS111	Fungal ID/Spore trap (Total spore counts, 25% reading)	PCR08.15	14 Asp. species Plus <i>Stachybotrys chartarum</i> .
T	Tape	O	Others ⁴	FD112	Fungal ID -Direct Microscopic Examination.	PCR09.15	Most common 15 Penicillium species.
A	Air sample; please specify an air sampler used ¹			FD113	Dust Characterization, optical microscopy: fiber and dust particles are identified and quantified.	PCR10.X	Customized panel: A single specific fungus or a combination of your choice from our available list.
PW	Potable water	NW	Non-potable water	LC200	Legionella ID - CDC culture method for identification and enumeration of Legionella bacteria. (Water & swab only)	PCR20.1	QPCR for detection and quantification of <i>Legionella pneumophila</i> (Air, water or swab)

1. Please indicate sample type (i.e. Tape, Bulk, Bulk Dust, Swab/Wipe); or air sampler used (i.e. Burkard, Allergenco, Andersen, AOC, Cyclex, Micro 5, SAS, Gravity, etc.).
2. Please provide essential information (air volume in Liter, liquid volume in milliliter or in Liter, surface area in inch² or specify the unit used) so that a complete report can be generated.
3. Not all analysis can be rushed. Please call in advance to arrange the weekend/holiday schedules and rush TAT. Standard turn around time will apply if there is no TAT indicated.
4. Please indicate specific notes (such as other sample type used) or requirements.
5. Please retain a copy of the filled form for your records.
6. Please call 732-355-9018 if you have specific technical needs or project concerns.

Relinquished by: (sign) _____ (Print): _____ Date & Time: _____
 Received by: (sign) _____ (Print): _____ Date & Time: _____